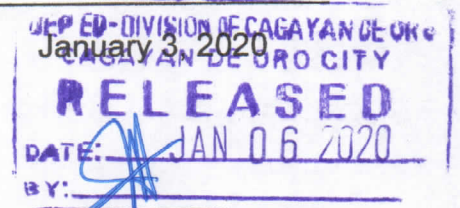




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REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Division Memorandum  
No. 05 s. 2020



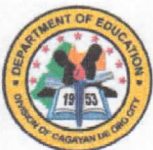
**SENIOR HIGH SCHOOL WORK IMMERSION IMPLEMENTATION PROGRAM FOR  
INFORMATION AND COMMUNICATION TECHNOLOGY**

**TO:** SENIOR HIGH SCHOOL COORDINATORS  
SCHOOL SECONDARY SCHOOL HEADS  
This Division

1. The field is hereby informed of the Division Unified Senior High School Work Immersion Implementation program for Information and Communication Technology which shall start on January 6, 2020 to February 24, 2020 at the Department of Information and Communication Technology- Misamis Oriental Office, Chaves Sts., Cagayan de Oro City
2. School Heads are advised to inform their respective Senior High School Coordinators to follow strictly the schedule of the training period, official time, and the total number of hours.
3. Enclosed is the training matrix for the whole duration of the program
4. For information, guidance and compliance.

  
**CHERRY MAE L. LIMBACO**  
Schools Division Superintendent 

To be indicated in the Perpetual Index under the following subjects:  
SHS Program- Work Immersion Program  
cid/ jsm



**Address:** Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City  
**Telephone:** (08822) – 8550048



Republic of the Philippines  
**Department of Education**  
 Region X – Northern Mindanao  
**DIVISION OF CAGAYAN DE ORO**  
 Father William Masterson Ave.,  
 Upper Balulang, Cagayan de Oro City



## SENIOR HIGH SCHOOL WORK IMMERSION IMPLEMENTATION PROGRAM

**2019-2020**

**STRAND : INFORMATION AND COMMUNICATION TECHNOLOGY**

**PARTNER INSTITUTION: DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY REGION 10**

| GROUPS | SENIOR HIGH SCHOOL   | NUMBER OF IMMERSION STUDENTS | DICT Training Period                              | BPO – Field Activity        | ORIENTATION / SIGNING OF NDA | OFFICIAL TIME & ATTIRE                             | TOTAL NUMBER OF HOURS AND DAYS  |
|--------|--|------------------------------|---|-----------------------------|------------------------------|--|---|
| 1      | <ul style="list-style-type: none"> <li>P.N RDA (22)</li> <li>CANITOAN (26)</li> </ul>                | 48                           | WEEK 1: January 6,7,8,9,10,13,14, 15, 2020        | Week 2: January 16,17,2020  | January 6,2020<br>8 Am DICT  | 8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 2      | <ul style="list-style-type: none"> <li>MACASANDIG NHS ( 21)</li> <li>CAMAMAMAN-AN(14)</li> </ul>     | 35                           | Week 2: January 13,14,15,16,17, 20, 21,22, 2020   | WEEK 3: January 23, 24,2020 | January 13,2020<br>8 Am DICT | 8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 3      | <ul style="list-style-type: none"> <li>LUMBIA (26)</li> <li>CAGAYAN DE ORO CITY HIGH (14)</li> </ul> | 42                           | WEEK 3: January 20, 21, 22, 23, 24,27,28, 29,2020 | WEEK 4: JAN 30,31,2020      | JAN. 20,2020<br>8 Am DICT    | 8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 4      | <ul style="list-style-type: none"> <li>CAGAYAN DE ORO CITY NHS (50)</li> </ul>                       | 50                           | WEEK 4: JAN .27,28,29,30,31 Feb, 3,4,5,2020       | WEEK 5: FEB. 6,7, 2020      | JAN. 27,2020<br>8 Am DICT    | 8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |



| GROUP | SENIOR HIGH SCHOOL  | NUMBER OF IMMERSION STUDENTS | IMMERSION PERIOD                              | OFFICIAL TIME & ATTIRE   | TOTAL NUMBER OF HOURS AND DAYS  |
|-------|---|------------------------------|---|--|---|
| 5     | <ul style="list-style-type: none"> <li>IPONAN NHS (42)</li> </ul>                       | 40                           | WEEK 5: FEB. 3,4,5,6,7, 10,11,12,2020         | FEB. 3,2020<br>8 AM DICT<br>8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID   | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 6     | <ul style="list-style-type: none"> <li>INDAHAG NHS (53)</li> </ul>                      | 53                           | WEEK 6: Feb.10,11,12,13,14,17,18,19, 2020     | FEB. 10,2020<br>8 AM DICT<br>8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID  | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 7     | <ul style="list-style-type: none"> <li>CARMEN NHS (37)</li> <li>PUNTOOD (11)</li> </ul> | 48                           | WEEK 7: Feb. 17,18,19,20,21, 24,25 26, 2020   | FEB. 17, 2020<br>8 AM DICT<br>8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |
| 8     | <ul style="list-style-type: none"> <li>AGUSAN (28)</li> <li>TAGPANGI NH (19)</li> </ul> | 47                           | WEEK 8: Feb.24,25,26,27,28, March 2,3,4, 2020 | FEB. 24, 2020<br>8 AM DICT<br>8:00 -12:00 AM<br>1:00 -5:00 PM<br>Uniform with ID | <ul style="list-style-type: none"> <li>10 days<br/>8 hours per day<br/>Total =80 hours</li> </ul> |

Prepared by:

**JEAN S. MACASERO, PH.D**  
 EDUCATION PROGRAM SUPERVISOR / DIVISION SENIOR HIGH SCHOOL COORDINATOR

MEMBERS:

**MACAPANGCAT U. MAMA, JR.**  
 PRINCIPAL 1- Iponan NHS

**JANIS MARIE P. ALAGON**  
 Work Immersion Focal Person – Iponan NHS

APPROVED:  
**CHERRY MAE L. LIMBACO**  
 SCHOOLS DIVISION SUPERINTENDENT

FOR DICT

**ENGR. ROLANDO P. CABALLUNA**  
 Provincial Officer – Misamis Oriental DICT

**EVAMAY C. DELA ROSA, MSIT, ITIL**  
 OFFICER IN CHARGE, DIRECTOR IV - DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY